

This meeting to be held at the Theresa Village Hall, 202 S. Milwaukee Street, Theresa, Wisconsin

## VILLAGE OF THERESA

### **BOARD OF REVIEW AGENDA**

**Thursday May 6, 2021**

5:30pm-7:30pm

#### Call to Order

#### Roll Call

- Confirmation of appropriate Board of Review and Open Meetings notices
- Select a Chairperson for Board of Review
- Select a Vice-Chairperson for Board of Review
- Verify that a member has met the mandatory training requirements
- Verify that the Village has an ordinance for the confidentiality of income and expense information provided to the assessor under state law sec. 70.47(7)(af)
- Verify that the Village has a policy in place regarding the procedure for sworn telephone testimony and sworn written testimony
- Receive the Assessment Roll and sworn statements from the Clerk
- Review the Assessment Roll and perform statutory duties:
  - Examine the Roll
  - Correct description or calculation errors
  - Add omitted property
  - Eliminate double assessed property
- Discuss/Certify all corrections of error under state law (sec. 70.43. Wis. Stats.)
- Discuss/Verify with assessor that all open book changes are included in the Assessment Roll
- Allow taxpayers to examine Assessment Roll and data
- Hear any other motions and waivers authorized by law; if any on file
- Review Notices of Intent to File Objection; if any on file
- Proceed to hear objections; if any and if proper notice/waiver given
- Consider/act on scheduling additional Board of Review Date(s); if necessary
- Adjournment

Becky Tellier, CMC, WCMC

Clerk – Treasurer

*ACTION MAY BE TAKEN ON ANY OF THE ABOVE AGENDA ITEMS*

***Any additions to this agenda will be added to the original posted at the Village Hall.***

***It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through the appropriate aids and services if a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the Village of Theresa Clerk's office at least 48-hours in advance to request accommodations.***

***(920) 488-5421***

Becky Tellier, CMC, WCMC

Village Clerk-Treasurer

Posted April 29 2021