

The following meeting was held at the Theresa Village Hall, 202 S. Milwaukee Street Theresa, Wisconsin

VILLAGE OF THERESA

REGULAR VILLAGE BOARD MEETING MINUTES

Monday June 4, 2018

These minutes to be approved by the Village Board at the July 2, 2018 Regular Village Board Meeting

Acting President Brandenburg called the Regular Monthly Board Meeting to order at 7:01pm. The following Board Members were present: Tr. Polster, Tr. Palecek, Tr. Koenigs, and Tr. Steger. President G. Marsh and Tr. J. Marsh were excused. Director of Public Works N. Bodden and Clerk – Treasurer P. Koll were also in attendance. M. Simmons was present for a portion of the meeting.

Pledge of Allegiance was recited

Roll call was taken

Citizen Comments:

- S. Berger was in attendance to discuss a DPW maintenance issue on his property located at 106 Martin Drive; DPW Director to contact a contractor in an attempt to resolve the maintenance issue as soon as possible.
- M. Sauer was in attendance to inform the board the he will be leasing commercial space located at 105 N. Milwaukee Street for the start of his new business (Tattoo Parlor).
- A. Foster was in attendance to discuss pending application for liquor license renewal (see new business - resolution 722-2018).

Special Appearance(s):

- None

Consent Agenda:

- **Motion by Tr. Palecek**, seconded by Tr. Polster to approve the minutes from the May 7, 2018 Regular Village Board Meeting and May 10, 2018 Board of Review Meeting as presented. Motion carried.
- **Motion by Tr. Steger**, seconded by Tr. Palecek to approve issuance of Operator's License Renewals to: D. Rieman, A. Wiepking, L. Lamers, J. Hauser, G. Billington for Theresa Shell Station and Jennifer & Jason Stein at large licenses and to deny the issuance of a New Operator's License to A. Miller for Theresa Ultimart/Shell Station. Motion carried.

Clerk-Treasurer Report

Report by Clerk – Treasurer P. Koll

- Information from State of Wisconsin Dept. of Administration pertaining to cooperative plan between Village of Kekoskee and Town of Williamstown was reviewed.
- July Regular Village Board Meeting will be held on July 2nd – no date change necessary based on the date of the 4th of July Holiday.
- Village newsletter has been sent out and included a revised waste and recycling pick up schedule.
- 2017 Village Financial Report is complete; copies available upon request.
- No future agenda items discussed at this time.

Village President Report:

Monthly Report by Acting President D. Brandenburg

- Legislative updates were discussed.
- **Motion by Tr. Steger**, seconded by Tr. Polster to approve 2018/2019 committee assignments as presented. Motion carried.
- No future agenda items discussed at this time.

Library Board Report:

Monthly Report by, Acting Pres. D. Brandenburg

- None

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Public Safety Committee:

Monthly Report by Tr. Koenigs (Tr. Marsh excused)

- Police Department Activity Report was discussed.
- Theresa Fire Department Monthly Report was reviewed.
- No future agenda items discussed at this time.

Public Works Committee:

Monthly Report by, Tr. Steger

- An update on Menomonee Street improvement project was provided; bid approval to take place at July Regular Board Meeting.
- Information from Ehlers & Assoc. regarding funding comparisons and user rate analysis contract related to treatment plant upgrades was discussed; no action taken at this time.
- **Motion by Tr. Steger**, seconded by Tr. Polster to install a new manhole on the east side of Wisconsin Street in addition to a new 6" lateral to service the property located at 214 Henni St; with the lateral being paid for by the property owner and the cost of the manhole being split ½ and ½ between the Village and the property owner. Motion carried.
- Flaking/peeling paint on the watertower was discussed; touch up will take place sometime within the next few months.
- Clerk was instructed to contact Advanced Disposal to request the presence of a representative at the July Regular Board Meeting to discuss various waste and recycling collection issues.
- Grounds maintenance in the Village Parks was discussed; DPW purchased equipment in an attempt to keep weeds in the parks under control.
- No Monthly DPW Report available for review at this time.
- Future Agenda Items (July 2, 2018 Monthly Meeting):
 - DPW maintenance issue at 106 Martin Dr.
 - Menomonee Street improvement project
 - Treatment Plant upgrade project funding comparisons and user rate analysis
 - Trash and recycling collection issues – request Advanced Disposals attendance

Ambulance Committee Report

- Village Board would like a representative from the Theresa EMS or Ambulance Committee to attend the July Regular Board Meeting.

Community Development Committee

Report given Chairman Tr. Steger

- Several committee members and village employees took a tour of area municipal buildings with Keller Structures on Saturday June 2nd.

Parks Committee:

Monthly Report given by, Tr. Palecek

- None

Finance/Personnel Committee:

Report by Tr. Brandenburg

- **Motion by Tr. Koenigs**, seconded by Tr. Palecek to approve payment of the bills in the amount of \$64,517.20 for the Village and \$23,294.64 for the Utility. Motion carried.
- Monthly Treasurer's Report was reviewed.
- Bank Reconciliations were reviewed.
- Revenue/Expenditures Report was reviewed.
- No future agenda items discussed at this time.

Unfinished Business:

- None

New Business:

- **Motion by Tr. Polster**, seconded by Tr. Palecek to approve the issuance of a Class "B" Temporary Fermented Malt Beverage Retailers License to Theresa Fire Department for Annual Fireman's Picnic to be held on June 21st to June 24th 2018. Motion carried.
- **Motion by Tr. Polster**, seconded by Tr. Palecek to approve the issuance of a Class "B" Temporary Fermented Malt Beverage Retailers License to Theresa American Legion Post 270 for the Community Band Concert to be held on Wed. June 20, 2018 (rain date Wed. June 27th). Motion carried.
- **Motion by Steger**, seconded by Tr. Palecek to approve **Resolution 717-2018** – a Resolution Appointing Representatives to the Theresa Ambulance Committee. Motion carried.
- **Motion by Steger**, seconded by Tr. Palecek to approve **Resolution 718-2018** – a Resolution Appointing Representatives to the Theresa Zoning Board of Appeals. Motion carried.
- **Motion by Steger**, seconded by Tr. Palecek to approve **Resolution 719-2018** – a Resolution Appointing Representatives to the Theresa Planning Commission. Motion carried.
- **Motion by Steger**, seconded by Tr. Palecek to approve **Resolution 720-2018** – a Resolution Appointing the Weed Commissioner for the Village of Theresa. Motion carried.
- **Motion by Steger**, seconded by Tr. Palecek to approve **Resolution 721-2018** – a Resolution Appointing Representatives to the Fire Commission. Motion carried.
- **Motion by Acting Pres. D. Brandenburg**, seconded by Tr. Steger to approve **Resolution 722-2018** – a Resolution Approving Alcohol Licenses in the Village of Theresa; no action taken at this time regarding alcohol license renewal for F&F Holdings, LLC/1846 Bar and Grill located at 214 N. Milwaukee St. Motion carried.
- No action taken or necessary regarding **Resolution 723-2018** – a Resolution Denying Alcohol License(s) in the Village of Theresa.
- **Motion by Tr. Palecek**, seconded by Tr. Steger to approve for publication the amendments to Village of Theresa Code of Ordinances Chapter 109 "Animals", Section 109-3(B) 'Kennel Licenses' and section 109-19(B)(1) & 109-19(B)(2) 'Number limited'. Motion carried.

Announcements:

Theresa American Legion – Community Band Concert
Wed. June 20th – W. Rock River Street - Refreshments at 6pm – Concert at 7pm

Theresa Fire Department - Annual Firemen's Picnic
June 22nd – June 24th - Parade at 11am on Sunday June 24th – Downtown Theresa

Adjournment:

- **Motion by Tr. Palecek**, seconded by Tr. Steger to adjourn the Monthly Board Meeting at 8:10pm. Motion carried.

Pamela Koll, CMC, WCMC, CMTW
Village Clerk - Treasurer