

The following meeting was held at the Theresa Village Hall, 202 S. Milwaukee Street Theresa, Wisconsin

VILLAGE OF THERESA

REGULAR VILLAGE BOARD MEETING MINUTES

Monday May 7, 2018

These minutes to be approved by the Village Board at the June 4, 2018 Regular Village Board Meeting
Acting President Brandenburg called the Regular Monthly Board Meeting to order at 7:00pm. The following Board Members were present: Tr. Polster, Tr. Palecek, Tr. Koenigs, Tr. Brandenburg, and Tr. Marsh. President G. Marsh and Tr. J. Steger were excused. Director of Public Works N. Bodden and Clerk – Treasurer P. Koll were also in attendance. M. Simmons was present for a portion of the meeting.

Pledge of Allegiance was recited

Roll call was taken

Citizen Comments:

- None

Special Appearance(s):

- None

Consent Agenda:

- **Motion by Tr. Palecek**, seconded by Tr. Marsh to approve the minutes from the April 2, 2018 Regular Village Board Meeting as presented. Motion carried.
- **Motion by Tr. Marsh**, seconded by Tr. Palecek to approve issuance of an Operator's License to Miranda M. Fritz. Motion carried.

Clerk-Treasurer Report

Report by Clerk – Treasurer P. Koll

- Village Board of Review is scheduled for Thursday May 10th – meeting packets were provided to the members.
- Delivery and use of new recycling containers and pick up schedule **distributed by Advanced Disposal** was discussed; village is not pleased with the process or the confusing pick-up schedule format.
- Clerk informed the members that per the information from CBG prevailing wage laws have changed and may apply to the wastewater treatment plant up-grade project.
- According to information that was provided to the Clerk, Quality Packaging will be leasing the property located at 300 Depot Rd. formerly known as Thunder Pallet.
- A brief discussion took place regarding an inquiry that the Clerk received regarding a Tattoo Parlor; no action taken or necessary.
- No future agenda items discussed at this time.

Village President Report:

Monthly Report by Acting President D. Brandenburg

- Information provided at a County Leaders Consortium in relation to legislative updates was discussed.
- No future agenda items discussed at this time.

Library Board Report:

Monthly Report by, Acting Pres. D. Brandenburg

- Theresa Public Library Expenditure Report was reviewed.

Public Safety Committee:

Monthly Report by Tr. J. Marsh

- Police Department Activity Report was discussed.
- Theresa Fire Department Monthly Report was reviewed.

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Public Safety Committee Continued:

- Chief of Police completed a draft policy/procedure related to the continuation of department operations during the absence of a department head.
- The retirement of part-time Officer C. Kadinger was announced.
- No future agenda items discussed at this time.

Public Works Committee:

Monthly Report by, Acting Pres. Brandenburg

- **Motion by Tr. Palecek**, seconded by Tr. Marsh to approve **Resolution 713-2018** – a Resolution Approving Amendments to Sewer Lateral Ordinance. Motion carried (one No Vote – Tr. Koenigs)
- A letter will be sent to residents explaining the requirements and/or process related to sewer lateral inspections, repair and/or replacement.
- Auditors to begin working on water rate increase; clerk will publish a water and sewer rate increase notification when applicable information is received from the auditors.
- Financing, loan and grant options related to Phosphorus Removal Modification Project at wastewater treatment plant were discussed; 2017 audit figures will be used for grant and/or loan applications.
 - **Motion by Acting Pres. Brandenburg**, seconded by Tr. Polster to provide requested info to the USDA when info becomes available. Motion carried.
- Resurfacing of Menomonee Street was briefly discussed.
- **Motion by Acting Pres. Brandenburg**, seconded by Tr. Polster to approve the hiring of Virgil Krueger as a seasonal part-time grounds maintenance employee. Motion carried.
- No Monthly DPW Report available for review at this time.
- No future agenda items discussed at this time.

Ambulance Committee Report

- None

Community Development Committee

Report given Chairman Tr. Steger

- Interested Board Members and employees will take a tour of area municipal buildings with Keller Structures on Saturday June 2nd.

Parks Committee:

Monthly Report given by, Tr. Palecek

- None

Finance/Personnel Committee:

Report by Tr. Brandenburg

- **Motion by Tr. Koenigs**, seconded by Tr. Marsh to approve payment of the bills in the amount of \$115,823.80 for the Village and \$11,532.82 for the Utility. Motion carried.
- Monthly Treasurer's Report was reviewed.
- Bank Reconciliations were reviewed.
- Revenue/Expenditures Report was reviewed.
- **Motion by Acting Pres. Brandenburg**, seconded by Tr. Marsh to approve the preliminary audits for final submission. Motion carried.
 - **Motion by Tr. Marsh**, seconded by Tr. Palecek to approve **Resolution 714-2018** a Resolution Amending the 2017 Village Operating Budget. Motion carried.
- No future agenda items discussed at this time.

Unfinished Business:

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None

New Business:

- **Motion by Tr. Marsh**, seconded by Tr. Koenigs to approve request for a minor land division from Boeck Family, LLC for the property located at N8688 County Rd AY in the TOWN of Theresa. Motion carried.
- **Motion by Tr. Marsh**, seconded by Tr. Palecek to approve **Resolution 711-2018** – a Resolution Designating the Official Depositories for the Village. Motion carried.
- **Motion by Tr. Marsh**, seconded by Tr. Palecek to approve **Resolution 712-2018** – a Resolution Designating the Official Newspaper for the Village. Motion carried.
- **Motion by Tr. Marsh**, seconded by Tr. Palecek to approve **Resolution 715-2018** – a Resolution Proclaiming May 6th – 12th as Municipal Clerks Week. Motion carried.
- **Motion by Tr. Marsh**, seconded by Tr. Palecek to approve **Resolution 716-2018** – a Resolution Honoring Delores Loehrke for Her Contributions to the Village of Theresa. Motion carried.
- Discussion took place regarding the possibility of eliminating and/or amending Village Code of Ordinances, Chapter 109 “Animals”, Section 109-3(B) ‘Kennel License’ and 109-19(B) ‘Number Limited’; this item will be placed on the agenda for the June Regular Monthly Board Meeting for further action.

Announcements:

- None

Adjournment:

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Tr. Koenigs to adjourn the Monthly Board Meeting at 7:51pm. Motion carried. **Motion by Tr. Palecek**, seconded by

Pamela Koll, CMC, WCMC, CMTW
Village Clerk - Treasurer