

The following meeting was held at the Theresa Village Hall, 202 S. Milwaukee Street Theresa, Wisconsin

VILLAGE OF THERESA

REGULAR VILLAGE BOARD MEETING MINUTES

Monday April 2, 2018

These minutes to be approved by the Village Board at the May 7, 2018 Regular Village Board Meeting

President Marsh called the Regular Monthly Board Meeting to order at 7:00pm. The following Board Members were present: Tr. Polster, Tr. Palecek, Tr. Koenigs, Tr. Brandenburg, Tr. Steger and Tr. Marsh. Director of Public Works N. Bodden and Clerk – Treasurer P. Koll were also in attendance. M. Simmons was present for a portion of the meeting.

Pledge of Allegiance was recited

Roll call was taken

Citizen Comments:

- S. Berger was not in attendance at this time to discuss a DPW maintenance issue.

Special Appearance(s):

- None

Consent Agenda:

- **Motion by Tr. Steger**, seconded by Tr. Palecek to approve the minutes from the March 2, 2018 Regular Village Board Meeting pending several minor amendments. Motion carried unanimously.
- **Motion by Tr. Marsh**, seconded by Tr. Palecek to approve issuance of an Operator's License to Emily Hottinger, for Theresa Ulimart/Shell. Motion carried unanimously.

Clerk-Treasurer Report

Report by Clerk – Treasurer P. Koll

- Village Open Book is scheduled for Friday April 13th; Board of Review is scheduled for May 10th; board members were provided with a copy of the Guide for Board of Review Members.
- Update from Advanced Disposal; new recycling containers are expected to be delivered during the month of May; Advanced Disposal will use Theresa Firemen's Park as their staging area.
- Information from the Dept. of Administration regarding a Public Hearing being held at the Kekoskee Fire Station to discuss the proposed cooperative plan between the Village of Kekoskee and Town of Williamstown was reviewed.
- Information from Wisconsin Policy Forum regarding the upcoming statewide referendum was briefly discussed.
- Board members and/or village employees should contact the Clerk if they're interested in attending the 9th annual LWMMI Policy Holder Conference.
- No future agenda items discussed at this time.

Village President Report:

Monthly Report by President Marsh

- Legislative updates were briefly discussed.
- **Motion by Tr. Marsh**, seconded by Tr. Palecek to approve **Resolution 710-2018** – A Resolution Filling Temporary Village President Vacancy. Motion carried with one abstention; Tr. Brandenburg.
- No future agenda items discussed at this time.

Library Board Report:

Monthly Report by, President Marsh

- None

Public Safety Committee:

Monthly Report by Tr. J. Marsh

- Police Department Activity Report was discussed.

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Public Safety Committee Continued:

- The Committee briefly discussed the creation of a policy/procedure related to the continuation of department operations during the absence of a department head.
- Future agenda item(s)
 - Discuss creating a policy and procedure pertaining to the continuation of department operations during the absence of a department head.

Public Works Committee:

Monthly Report by, Tr. Steger

- This item was moved to the section of the agenda immediately following the Clerk's Report – Brad Lake from Strand Assoc. was present to discuss costs associated with upgrades to Treatment Plant in relation to phosphorous compliance;
 - **Motion by Tr. Brandenburg**, seconded by Tr. Marsh to approve the design fee in an amount not to exceed \$142,000 for the phosphorus removal modification project at the Wastewater Treatment Plant. A roll call vote was taken; 5-yes votes, 2-no votes (Tr. Koenigs and Tr. Palecek).
- Discussion took place regarding the recent approved amendment(s) to Village Code of Ordinance Chapter 280 "Sewers", Section 280-7 "Construction" and Section 280-14 "Sewer Lateral Inspection Requirements" and related issues; official resolution approving the amendments will be discussed and placed on the agenda for the May Regular Board Meeting.
- Effective date(s) for sewer and water rate increase were discussed; Clerk to contact utility auditors regarding filing a simplified water rate increase; tentative effective date is the second quarter billing period of 2018 (June).
- **Motion by Tr. Brandenburg**, seconded by Tr. Polster to approve the WE Energies work order in the amount of \$525 for replacement of streetlight fixtures located on Milwaukee St. south of Rock River St. and corner of Menomonee St. north of Henni St. and Mill St. Motion carried; 2-no votes (Tr. Marsh and Tr. Palecek).
- Director of Public Works previously submitted a draft copy of a policy related to the continuation of department operations during the absence of Dept. Head; policy will be reviewed by the committee.
- **Motion by Tr. Brandenburg**, seconded by Tr. Polster to approve minutes from the March 12, 2018 Public Works Committee Meeting. Motion carried.
- No Monthly DPW Report available for review at this time.

Ambulance Committee Report

- None

Community Development Committee

Report given Chairman Tr. Steger

- None

Parks Committee:

Monthly Report given by, Tr. Palecek

- A brief discussion took place regarding signs of emerald ash borer at River's Edge Park; no action taken or necessary at this time.

Finance/Personnel Committee:

Report by Tr. Brandenburg

- **Motion by Tr. Palecek**, seconded by Tr. Polster to approve payment of the bills in the amount of \$78,996.99 for the Village and \$9,485.14 for the Utility. Motion carried.
- Monthly Treasurer's Report was reviewed.
- Bank Reconciliations were reviewed.
- Revenue/Expenditures Report was reviewed.
- No future agenda items discussed at this time.

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Unfinished Business:

- None

New Business:

- None

Announcements:

Spring Election – April 3rd
Theresa Public Library, 290 Mayville St.
Polls Open 7am – 8pm

Village Bulk Pick-Up - Tuesday April 17th
Visit www.villageoftheresa.com for additional information

Adjournment:

- Motion by Tr. Palecek, seconded by Tr. Steger to adjourn the Monthly Board Meeting at 8:23pm. Motion carried.

Pamela Koll, CMC, WCMC, CMTW
Village Clerk - Treasurer

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