

# Police Officer - Village of Theresa

**Police Officer** Part-time position

June 20, 2018

**Reason for Announcement:** Fill vacancy & recruitment to establish eligibility list

**Wages:** Dependant on qualifications and demonstrated experience

**Responsibilities:** General police functions including patrol, processing calls for service, ordinance and traffic enforcement, maintaining public peace, protecting life and property, investigating criminal law violations, and provide community oriented policing.

Qualifications: Good verbal and written communication skills; React quickly and effectively to stressful situations; Able to work with minimal backup or support officers; Able to work primarily evenings, weekends, and holidays; Clear and concise speech; Ability to handle several tasks simultaneously; Ability to perform essential assignments of a police officer, Ability to efficiently use all standard law enforcement and office equipment , investigate complaints, process arrests, format complete detailed call for service and criminal complaint reports. Effectively testify in court. Ability to possess a firearm, No felony convictions; No domestic abuse convictions; Vision correctable to 20/20; High School diploma, Minimum 60 college credits; U.S Citizen, Valid driver's license, Good driving record. Currently certified or has received previous recruit training and is eligible for Certification by the State of Wisconsin Law Enforcement Training & Standard's Board.

Notes: Application process may include the following: Written exam, physical fitness/ agility screening, oral interviews, medical & vision examination, psychological profile, drug screening, and a detailed background investigation. Applicants are required to submit by mail or deliver a completed application package must include: Cover letter, Resume, copy of driver's license, Birth Certificate, Copy of High School & College Transcripts. State of Wisconsin application form DJ-LE 330 and State of Wisconsin Authorization Release Form DJ-LE-305. Both forms can be obtained from the WI Department of Justice web site at [www.wilenet.org](http://www.wilenet.org)

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